

Readsboro Community Library  
Trustee Meeting  
February 9, 2016 @ 3 p.m.

Present: Mary Angus, Annalisa Carew and Joan O'Donnell (via phone).  
Guests: Normajeon Marchegiani, Ted Hopkins and Cyndi Candiloro, librarian.  
Meeting called to order at 3:10 p.m. Roll call Molly Frost and Priscilla Margola absent. Mary made a motion to accept agenda with no addition or deletions. Annalisa seconded. Approved. Minutes of December 1, 2015 were read. Joan made a motion to approve as read; and Mary seconded. Approved. Budget status report was presented.  
Fundraising account at \$1570.

#### Old Business

Budget status Report dated 2/8/2016 when compared to the budget that was submitted to the select board reflected several differences. Travel and professional development were both \$50 less than requested on the 6 month budget. The line item for community outreach (newsletter) was not shown. Normajeon inquired information from Amber (town clerk) and then further information from Ted (select board member). Ted looked through his notes and reported back to the trustees that the funds were combined with salaries. Ted said that perhaps someone from the board or Cyndi should ask Amber if a separate line item will be established for the outreach funds. Board discussed that the salaries line item should not have been reduced based on 2015 finale report. The excess in salaries was due to no Lions Club summer camp. Librarian changing hours to cover for assistant's absence and raise not given until mid March instead of January 1<sup>st</sup>.

#### New Business

##### Upcoming Programs

Take Your Child to the Library Tuesday, February 16<sup>th</sup> 10 a.m. ~ noon  
Voting Day Tuesday, March 1<sup>st</sup> 10 a.m. ~ 8 p.m. library will be open to serve coffee and hot chocolate. If 8<sup>th</sup> grade is not selling baked goods we will also provide muffins.

Hours for vacation week of February 14<sup>th</sup> will be the same as regular hours.

##### Coming soon:

Games/Puzzles will be available for checkout (adult & children) only adults will be able to check out and return.

Cake Pan Lending program ~ cake pans are owned by Cyndi, librarian and she is willing to lend them out.

Both programs are cost savings to area residents.

The trustees worked to update the town plan listing which will be submitted to the Planning Commission. A copy of our update will be on file in the library upon finalization.

Meeting adjourned at 4:25 p.m. next meeting Tuesday, March 8<sup>th</sup> @ 3 p.m.

Respectfully submitted,

Annalisa Carew