

Readsboro Community Library  
Trustee Meeting  
September 10, 2019 @ 4 p.m.

Present: Trustees Mary Angus, Joan O'Donnell, Earlene Lefebvre, Annalise Carew, Charlene Candiloro. Visitors Cyndi Candiloro, Normajean Marchegiani, Principal Sandy Pentak, Special Ed/Vice Principal Francesca Palumbo, Katie Boyd and Maria Stewart both from Wings Community Program.

A motion was made and seconded to accept the agenda as written. The minutes from the August 13, 2019 meeting were read. Mary made a motion to approve as read and Earlene seconded. Approved. Budget status report was presented.

Old Business:

There was no new news about our sign. Normajean made a phone call to the Secretary of State's office and was told that there is No State Statute that says a Trustee needs to reside in the Town or be on the voter list in order to be on the Library Board.

New Business:

There was a discussion about the Student's access to the Library. Sandy wants an "open door" to the Library 5 days a week for the teachers and students to come and go as they please. The School Board has chosen to pay a "Media Specialist" to be in the Library 1 day a week. Cyndi has volunteered to allow the students to check books in or out while she's in the Library for a full day on Tuesday and a ½ day on Wednesday. It was made clear that the extra day and a half would have to do because our policies are that there must be a librarian on duty if the door is open.

Maria Stewart from Wings went over Wings Safety Guidelines and, there was a discussion on what accounts as a school day. Cyndi, Mary and Annalise talked about the walkie-talkie system we used last year and how it worked fine. We were told that the "Grant" was re-written in April of 2019 and this is no longer an option. There was a discussion about a separate door for the library and how it was brought to the school board in the past when we had funds to have one installed and we were told NO. Katie Boyd said, they (Wings) are following the rules that they were given. They were excited about the possibility of the library having its own door and asked if we could try again with the new school board.

Sandy insists that Our Policy re: our open hours needs to be changed and the public can't be in the building while Wings is in session. Mary stated that "we haven't been consulted in any discussions about our hours and the building." The Community Library has worked well over the years. We've tried to be accommodating but the school keeps asking for more.

Sandy asked about our bulletin board in the main hallway. Cyndi said that she would be willing to share it on an every other month basis but was told this was not good enough, that the school had plans for it and want it for the entire year. Normajean stated that there are 5 other bulletin boards in the long hallway that the school could use. At the end of the discussion, the library will keep its bulletin board.

There was a discussion regarding Student seating. We were told that the Library Media Specialist who will be here on Fridays wants different tables so the students from 3<sup>rd</sup> grade and up can bring in their Chrome Books to do research and learn to type. The board left it that Sandy and Cyndi will look into it together and see if it's even possible to put another table in the library. Sandy stated that she has some funds for a new table.

There is going to be a VSBIT safety visit. (School insurance company) Karen Atwood from the Superintendent's office will let Sandy know when they are coming and she in turn will let Cyndi and Mary know so they can be here for the inspection.

It was brought up that in order to have any "Policy Revision" we need a meeting of the Super Board. The Library Super board consists of 5 members. 2 School board members, 2 Library Trustees and 1 member from the community and meets once a year. Both sides will be looking to fill these positions.

For the foreseeable future, on Tuesday, Wednesday and Thursday, while school is in session, the door will be locked @ 3:15 and Cyndi and Normajean will be in charge of buzzing people in and escorting them to the library and, letting Sarah Lake know with the walkie-talkie. When Wings leaves the building at 5:15 the door will then be unlocked.

Meeting adjourned at 5:55 p.m. Next meeting will be Tuesday, October 8<sup>th</sup> @ 4 p.m.

Respectfully Submitted,  
Normajean Marchegiani